

Maranatha Baptist University

Job Description

Job Title: *Head Athletic Trainer*

Department:	Athletics	Supervisor:	Athletic Director
Employee Name:		Employee Classification:	S-1 Exempt
Prepared by:	Rob Thompson	Date Updated:	June 28, 2022

Summary

Maranatha Baptist University, located in southeastern Wisconsin, focuses on Christ-centered, biblically based liberal arts education. The University's Athletic Department hosts 10 collegiate sports teams, 4 high school academy teams and serves approximately 200 student-athletes.

MBU is looking for a Certified Athletic Trainer to develop, coordinate and administer a comprehensive sports medical program for the University as well as additional responsibilities. The Athletic Trainer will perform professional and administrative services essential for the successful implementation and development of the program. He/She supports the mission statement of the Maranatha Athletic Department by helping improve effectiveness to the gospel ministry and building character by promoting athletics. The Athletic Trainer will have sole responsibility for the diagnosis, management, and return-to-play diagnosis for student-athletes care.

Essential Duties

- Implement a comprehensive sports medicine program for the university and academy student-athletes, including, but not limited to the following: injury prevention programs, emergency care/ first aid, injury evaluations, injury treatment and rehabilitation.
- Provide athletic training services for the university of all home university events, hosted high school tournaments and other specified hosted events as well as daily athletic training room coverage hours that provide the most effective and efficient coverage of practices.
- Oversee the management, organization, coordination, and supervision of the Athletic Training Room operations.
- Development and implementation of the Athletic Departments Emergency Action Plan and specific protocols.
- Development and implementation of strength and conditioning programs for all athletic teams
- PHIT Program (university wide) implementation
- As an employee of Maranatha, you are expected to help accomplish the mission in ways that include but are not limited to the following: leading students in prayer, giving Biblical advice, mentoring in spiritual matters, helping students develop Christian maturity, and teaching the Word of God. This leadership of students should be accomplished through direct communication with the students, and it must also be accomplished by the example you set in your personal life both at and away from the ministry.

Other Duties and Responsibilities

- Develop, update, and maintain athletic training room policies & procedures to meet current trends and best practice.
- Coordination of CPR, AED, and First Aid training for all Coaches

- Coordination of Blood Borne Pathogen training for all Coaches and university personnel as requested by HR
- Weight room management – maintaining safety, supervision, cleanliness, functionality, and equipment oversight.
- Work cooperatively with Athletic Department staff, Student Life Office, coaches, and Campus Health Supervisor
- Communicate, coordinate care, and schedule medical referrals for athletes to team physician and other medical professionals
- Assist Campus Health Supervisor with injury assessment of students and staff, as needed.
- Assist the Assistant Athletic Director with the athletic training room budget
- Assist the Athletic Compliance Coordinator with reviewing and processing preseason athletic paperwork
- Implementation of and maintenance of a computerized health/injury records for all patients for health history, pre-participation physical and sickle cell testing
- Maintain a detailed inventory and assist the Assistant Athletic Director with ordering supplies
- Establish and maintain concussion protocols in conjunction with the Student Life Office and Campus Health Supervisor
- Administer Impact/concussion Testing and maintain records
- Coordinate student-athlete care with opposing teams.
- Coordinating the training and supervision of student worker(s) as part of the athletic training staff, Office responsibilities to include, but not limited to the following: Coordination of Student Workers, Staff Education, Computer Systems (ATS, ImPACT), Scheduling, Purchasing, Athlete Education, Medical Records (health history check) and Injury Reporting, OSHA requirements, Classroom instruction, Head Athletic Trainer, Insurance, Facility Maintenance, Team Travel COVID Screening (as needed), Pre-participation Physical/Sickle Cell, Drug Testing.

Summer Camp Health Supervisor Responsibilities

- Oversee the health and wellbeing of campers and counselors by providing routine and emergency health care services
- Be familiar with WI Camp Health Regulations
- Supervise additional health staff members

PHIT Program Responsibilities

- Monthly Newsletters
- Recruitment of new members
- Support of current members
- Development of program for the student-body

Qualification Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

- A Degree from a BOC Accredited Program with 2 or more years of experience
- Master's Degree in a related field, preferred
- Certified by the National Athletic Trainers' Association Board of Certification
- State Athletic Training Licensure (Wisconsin)
- Certified Strength and Conditioning Specialist (CSCS)
- Familiarity with NCAA and NCCAA governing rules
- Weightlifting and strength training certification encouraged, but not required
- Liability Insurance
- Excellent organizational abilities and professional written and oral communication skills

- Knowledge and skill in the use of Impact Testing and ATS software, preferred
- Ability to work independently and maintain a schedule
- Certified to teach CPR, AED & First Aid or willing to become certified

Benefits

- NATA membership dues, state licensure fees, CPR fees (both instructor and health care professional) and paid CEU opportunities
- Wednesday evenings and Sundays off

Physical Demands

- The job requires occasional lifting

Work Environment

- Both indoor and outdoor
- All types of weather

Evaluation

- Performance of this position will be evaluated under the provisions of this description and policies of the Maranatha Baptist University Staff Handbook as well as the Athletic Department's Emergency Action Plan and Institutional Athletic Training Protocols. The evaluation will be conducted by the Athletic Director and the Athletics Health Care Administrator.

Apply online at: https://my.mbu.edu/ICS/Personnel/Human_Resources/Employment.inz